The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA’s Member States and has the honour to draw their attention to the Workshop on Managing the Interface Between Nuclear Safety and Security for Nuclear Fuel Cycle Facilities (hereinafter referred to as “event”) to be held at the IAEA’s Headquarters in Vienna, Austria, from 10 to 14 October 2022.

The purpose of the event is to provide the participating Member States with a forum for sharing knowledge, experience and practical information related to the management of the interface between safety and security for nuclear fuel cycle facilities.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA’s view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participant(s) using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than 29 July 2022 using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Lakshman Valiveti, Division of Nuclear Installation Safety, Department of Nuclear Safety and Security (Email: L.Valiveti@iaea.org), and to the Administrative Secretary, Ms Hana Kenny (Email: H.Kenny@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once the official designations have been received.
Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers’ personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA’s Member States the assurances of its highest consideration.

2022-01-28

Enclosures:  Information Sheet
Participation Form (Form A)
Grant Application Form (Form C)
Introduction

While recognizing that nuclear safety and nuclear security are the responsibility of the Member States, the International Atomic Energy Agency (IAEA) is implementing projects and activities to assist the regulatory authorities and operators of nuclear fuel cycle facilities (NFCFs) to carry out this responsibility. The large quantities, variety, and form of the nuclear and radioactive materials that are handled at NFCFs present specific challenges within the fields of nuclear safety and nuclear security. Incidents at such facilities incur risks, regardless of whether a radiological release is caused by a natural event, human error, equipment failure or a malicious act.

The areas of nuclear safety and nuclear security are distinct but have a common fundamental objective of protecting people and the environment from the harmful effects of radiation. To achieve synergy between these areas, a well-coordinated approach is necessary, and the nuclear safety and nuclear security measures at NFCFs should be planned and implemented in close coordination throughout all phases of the facilities’ lifetime.

Nuclear Security. These publications include the recommendations related to the nuclear security interface with safety, that are applicable to NFCFs. Similarly, the IAEA Safety Standards Series No. SSR-4, *Safety of Nuclear Fuel Cycle Facilities*, establishes requirements on safety and on managing the nuclear safety interface with nuclear security for these facilities.

Feedback from IAEA activities related to NFCFs indicate a need to further enhance Member States’ understanding and practical implementation of managing the interface between nuclear safety and nuclear security at NFCFs. In this context, the IAEA is organizing this Workshop on Managing the Interface between Nuclear Safety and Nuclear Security for Nuclear Fuel Cycle Facilities, to be held from 10 to 14 October 2021 at the IAEA’s Headquarters in Vienna, Austria.

**Objectives**

The purpose of the event is to provide the participating Member States with a forum for sharing knowledge, experience and practical information related to the management of the interface between safety and security for nuclear fuel cycle facilities.

**Target Audience**

Participation in the meeting is subject to designation by Governments or national organizations. The workshop is open to participants from all IAEA Member States with existing or planned NFCFs. To ensure maximum effectiveness in the exchange of information, participants should be persons responsible for and having experience with managing the interface between safety and nuclear security of NFCF during the present and / or future operation of NFCFs. Specialists from regulatory bodies who are responsible for NFCFs and technical support organizations can also participate in the workshop. Member States are strongly encouraged to identify suitable women participants.

**Working Language(s)**

English

**Topics**

In addition to presentations based on the IAEA safety standards and nuclear security recommendations and guidance by the IAEA representatives, the workshop will include presentations by the participants on the status and national experience of managing the interface between safety and nuclear security of NFCFs.
The workshop will address, among others, the following topics:

- Global nuclear safety and nuclear security regimes and their implementation;
- IAEA safety standards and nuclear security recommendations on managing the interface between nuclear safety and security for NFCFs.
- Synergies and differences between nuclear safety and nuclear security in all phases of lifetime of NFCFs.
- Nuclear safety and nuclear security culture.
- Managing the interface between nuclear safety and nuclear security in different phases and activities in lifetime of NFCFs.
- Interface between safety and nuclear security in emergency preparedness and response.
- Regulatory review of the interface between nuclear safety and nuclear security.

The discussions in the working groups will focus on nuclear safety and nuclear security measures; similar attributes that can mutually reinforce each other without compromising one another; attributes that could create conflicts; and how such conflicts could be addressed. The discussions will also include identification of the challenges and actions to be taken by the operating organizations and regulatory bodies to improve the interface between safety and nuclear security in NFCFs.

The output from the workshop will also be taken into consideration during the development of the publication DS533/NST067.

**Participation and Registration**

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the Participation Form (Form A) to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **29 July 2022**. Participants who are members of an organization invited to attend are requested to send the Participation Form (Form A) through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the Agency’s Personal Data and Privacy Policy and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. Further information can be found in the Data Processing Notice concerning IAEA InTouch+ platform.
Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA’s view, the participant will make an important contribution to the event.

The application for financial support should be made using the Grant Application Form (Form C) which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the Participation Form (Form A) by 29 July 2022.

Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA’s Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page: https://www.iaea.org/events.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.
Organization

Scientific Secretary

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AUSTRIA
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Fax: +43 1 26007
Email: L.Valiveti@iaea.org

Co-Scientific Secretary

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Fax: +43 1 26007
Email: H.Kenny@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.
# Participation Form

**Workshop on Managing the Interface Between Nuclear Safety and Security for Nuclear Fuel Cycle Facilities**

IAEA Headquarters, Vienna, Austria

**10–14 October 2022**

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary [L.Valiveti@iaea.org](mailto:L.Valiveti@iaea.org) and to the Administrative Secretary [H.Kenny@iaea.org](mailto:H.Kenny@iaea.org).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

**Deadline for receipt by IAEA through official channels: 29 July 2022**

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Institution:

Full address:

Tel. (Fax):

Email:

Nationality: Representing following Member State/non-Member State/entity or invited organization:

If/as applicable:

Do you intend to make a presentation? Yes ☐ No ☐

Title:

Participants are hereby informed that the personal data they submit will be processed in line with the Agency’s [Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.
Grant Application Form

Workshop on Managing the Interface Between Nuclear Safety and Security for Nuclear Fuel Cycle Facilities

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1. Education (post-secondary):

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2. Recent employment record (starting with your present post):

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3. Description of work performed over the last three years:

4. Institute’s/Member State’s programme in field of event:

Date: ___________________  Signature of applicant: ___________________

Date: ___________________  Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority ___________________