



*Atoms for Peace*

الوكالة الدولية للطاقة الذرية  
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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **IAEA Workshop for Senior Managers on Leadership and Culture for Safety** to be held at the IAEA's Headquarters in Vienna, Austria, from **4 to 6 September 2018**.

The primary objective of the workshop is to provide an international forum for senior executive managers to share their experience and learn more about how leadership and culture for safety can be continuously improved.

The attached Information Sheet provides further details of the workshop.

The workshop will be held in English.

Participation is solicited only from executive senior managers of organizations that are responsible for nuclear installations or activities at any stage of development (including board members of such organizations), as well as of regulatory bodies and their technical support organizations.

Member States are invited to designate one or more participants for this workshop. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the workshop. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Such assistance may be offered upon specific request to normally one participant per country provided that, in the IAEA's view, the participant on whose behalf assistance is requested will make an important contribution to the workshop. The application for financial support should be made at the time of designating the participant.

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in meetings, workshops or training courses or for consultants. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted through the established official channels not later than **8 June 2018** for the attention of the Scientific Secretary of the workshop, Ms Diana Engström, Division of Nuclear Installation Safety, Department of Nuclear Safety and Security, IAEA, Vienna International Centre, PO Box 100, 1400 Vienna, Austria (Tel.: +43 1 2600 22551; Fax: +43 1 26007; Email: [D.Engstrom@iaea.org](mailto:D.Engstrom@iaea.org)). Designations should also be copied to the Administrative Secretary for the workshop, Ms Caroline Henderson (Email: [C.Henderson@iaea.org](mailto:C.Henderson@iaea.org)). The full names and complete contact details (including postal address, telephone/fax numbers, and email address) of designated participants should be provided.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to assure the IAEA's Member States of its highest consideration.



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Enclosures:    Information Sheet  
                  Participation Form (Form A)