



Atoms for Peace

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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2018-02-05

Excellency,

I have the honour to inform you that the International Atomic Energy Agency (IAEA) and the Nuclear Energy Agency of the Organisation for Economic Co-operation and Development (OECD/NEA) will hold a **Technical Meeting for the National Coordinators of the Joint IAEA–OECD/NEA Fuel Incident Notification and Analysis System (FINAS)** at the IAEA's Headquarters in Vienna, Austria, from **10 to 12 September 2018**.

The meeting will consist of two parts:

1. Meeting to exchange information on recent safety related events at nuclear fuel cycle facilities;
2. Meeting of the Technical Committee of FINAS National Coordinators.

Further details of the meeting are provided in the attached Information Sheet.

The meeting will be held in English.

In view of your country's potential interest in the subject matter, your Government is invited to designate a participant for this meeting. So that the meeting is as efficient as possible, the IAEA recommends the designation of Mr Peter Lietava (Division of Radioactive Waste & Spent Fuel Management (ONRV); State Office for Nuclear Safety (SÚJB), Senovazne namesti 9, PRAGUE 1, Czech Republic, Email: peter.lietava@sujb.cz), who is the officially appointed FINAS National Coordinator for the Czech Republic.

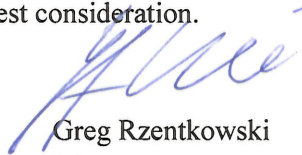
The IAEA is generally not in a position to bear the travel and other costs of participants in the meeting. Limited funds are, however, available to help cover the cost of participants from Member States eligible to receive technical assistance under the IAEA's technical cooperation programme. Such assistance can be offered, upon specific request, to one participant per country provided that, in the IAEA's view, the participant will make a contribution to the meeting by giving a presentation on lessons learned from at least one safety related event. The application for financial support should be made at the time of designation of the participant.

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in meetings, workshops or training courses or for consultants. Arrangements for private insurance coverage on an

individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

I would appreciate receiving your Government's response not later than **31 May 2018**. As subsequent correspondence will be exchanged directly between the Scientific Secretary for the meeting, Mr Ramon Gater of the Division of Nuclear Installation Safety (Email: R.V.Gater@iaea.org), and the participants, the full names and complete contact details (including postal address, telephone/fax numbers, and email address) of designated participants should be provided.

Accept, Excellency, the assurances of my highest consideration.



Greg Rzentkowski
Director
Division of Nuclear Installation Safety
Department of Nuclear Safety and Security

Enclosures: Information Sheet

Participation Form (Form A)